

Wiveton Parish Council

Telephone: 07307 871 946

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You are hereby summoned to attend a meeting of Wiveton Parish Council at 7:30pm on Wednesday 20th November 2019 in the Wiveton Parish Room.

Clerk to the council: Catherine Fletcher

Date: 14th November 2019

AGENDA

1. Welcome, Apologies and Declarations of Interest

(a) To receive and consider apologies

(b) To receive Declarations of Interest and consider requests for Dispensations on agenda items

2. Minutes

(a) To approve the minutes of the meeting held on 11th September 2019

(b) To approve the minutes of the extraordinary meeting held on 9th October 2019

3. Matters arising from the minutes (for information only) To report on matters from the minutes not covered elsewhere on the agenda

4. Reports from County and District Councillors and the Police To receive reports from the County Councillor, District Councillor and Police

5. Finance:

(a) To note the accounts summary to 30th September

(b) To note the bank reconciliation to 30th September

(c) To approve the payment of the following invoices:

i.	C Fletcher	Salary for September	£99.00
ii.	C Fletcher	Salary for October	£99.00
iii.	C Fletcher	Postage, mileage, phoneline	£39.00

(d) To approve the payment of invoices received since the publication of the agenda

(e) To note the following payment made on 4th October 2019

i.	PWLB	Loan repayment	£267.85
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(f) To agree the 2020/21 budget

(g) To agree the 2020/21 precept demand

(h) To agree to the transfer of funds to the savings account

(i) To agree additional bank signatories

6. Planning

(a) To consider and respond to any planning applications received since the publication of the agenda.

(b) To adopt the NCP Dark Skies Planning Statement

(c) To receive any updates regarding the telecommunications mast

(d) To receive any updates regarding The Wiveton Bell decking

(e) To receive any updates regarding the summer house at Parva Cottage

(f) To receive any updates regarding the planning application for the Car Park

7. Highways and Footpaths

(a) To receive any updates on items previously reported to NCC Highways

(b) To consider a speed limit for the village

(c) To identify issues to be reported ahead of the Highways Streetscene Inspection

(d) To consider the use of Sandy Lane by motor vehicles

(e) To consider the specifications for the 2020 grass cutting contracts

(f) To identify any work required this autumn/winter in the village in relation to hedges and verges

(g) To consider the maintenance of hedges in the village

(h) To consider the repair and/or replacement of the signs for the car park

(i) To consider the use of solar lights in the village car park

8. Allotments and Allotted Land

(a) To agree the Allotment Tenancy Agreement

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(b) To agree to send invoices for previous un-invoiced years' rent

(c) To receive any updates regarding the Allotted Land

9. Governance

(a) To adopt Standing Orders

(b) To adopt Financial Regulations

(c) To adopt the Code of Conduct

(d) To appoint a member to represent the council at the police SNAP meeting

(e) To appoint a member to represent the council at the meeting of the Local Police

Inspector

(f) To consider making a submission for the NCC Budget Consultation

(g) To consider making a submission for the Norfolk Fire & Rescue Service's draft

Integrated Risk Management Plan

(h) To agree the meeting dates for 2020

(i) To receive any updates regarding the registering of land in the village with the Land

Registry

(j) To consider councillor training

(k) To consider additions to the new website

10. Correspondence To consider and respond to any correspondence received since the publication of the agenda.

11. Any Other Business (for information only)

12. Parishioners' Questions

13. To confirm date of the next Parish Council Meeting, Wednesday 15th January 2020