**78**

**WIVETON PARISH COUNCIL**

**email :** [wivetonpc@gmail.com](mailto:wivetonpc@gmail.com)

**Website :** [wivetonparishcouncil.norfolkparishes.gov.uk](http://wivetonparishcouncil.norfolkparishes.gov.uk)

**Chairman : Cllr. John Ramm. Parish Clerk : Louise Stevens.**

**Vice-Chairman : Cllr. Martin Pearce.**

**Minutes of the Meeting of Wiveton Parish Council held on Thursday 6th July 2023 at 7.30pm**

**in the Parish Rooms.**

1. **Welcome and Apologies :**

**Apologies were received from Cllrs. Pearce, Beal and Cheadle.**

**Present : Chairman Cllr. John Ramm, Cllr. Mrs. Nichola Harrison, Cllr. Godfrey Sayers and Cllr.**

**Richard Petley.**

**Also present District Councillor Dr. Victoria Holliday and Parish Clerk, Louise Stevens.**

**There were three parishioners present.**

**The Chairman welcomed everyone to the meeting.**

**2. Declarations of Interests and Requests for Dispensations :**

**None.**

**3. The Ralph Greenaway Trust - To appoint new Trustee :**

**The Chairman suggested a sealed ballot and deferred this to the next Council when**

**all Councillors would be present.**

**4. Parishioner Questions :**

**They were none.**

**79**

**5. To Approve the minutes for the last Parish Council Meeting held on Thursday 25th**

**May 2023 :**

**The Draft Minutes had been circulated by the Clerk by email and displayed on the Councils**

**website and circulated on the village email. It was Agreed that they are a true record of the**

**Meeting.**

**Cllr. Petley proposed them, Cllr. Mrs. Harrison seconded. The Chairman signed them.**

**6. Matter Arising :**

**None.**

**7. To receive reports :**

**District Councillor Dr. Holliday gave her report to the meeting, which had been circulated by email earlier and is printed in the Glaven Valley Newsletter.**

**A Public Meeting organised by Health Watch to discuss the proposed Closure of Blakeney Surgery by Holt Medical Practice is planned by the end of July, with drop in sessions arranged for Holt Surgery, Holt Library and Melton Library. The results of the survey carried out by the local MP, concluded that 99% of participants Object to the closure of this facility.**

**Holt Medical Practice are the Freeholders of the building, which needs some updating. HGP received the same funding per capita, regardless to how many branches the Practice operates.**

**New methods of collection for Medical supplies are being considered including an Amazon**

**style locker box, with residents receiving personal codes for access.**

**8. Planning on current applications :**

**PF / 23 / 1117 - The Old Anchorage, The Street, Wiveton.**

**The Council Objected to this Application. A response was sent to the Planning**

**Department with details of the Objection to the glazing and its impact on light pollution.**

**PF / 23 / 0818 - Leatherpool Place, Leatherpool Lane, Wiveton.**

**The Council sent in an Objection response. No update is available on this planning application.**

**RV / 23 / 1210 - Church Farm, The Street, Wiveton.**

**A new Planning Application has been received to consider for this property.**

**The owner was present and explained that the plans which include multiple changes.**

**Agreed to arrange a site meeting to discuss this further.**

**80**

**9. Allotted Land :**

**Cllr. Nichola Harrison had prepared and circulated a Draft Scheme for the Allotted Land, The Street, Wiveton to all Councillors for approval at tonight’s meeting.**

**With 7, possibly 8 parking spaces available to rent a Tenancy Agreement has also been drafted. These spaces will be for cars and boats only, the remainder of the land will be**

**for community benefit.**

**The six points to approve :**

1. **To approve the Allotted Land Scheme : Approved.**
2. **To agree the council will implement and manage the scheme for the overall benefit of the village: Approved.**
3. **To approve the Tenancy Agreement: Approved.**
4. **To offer the parking spaces to Parishioners with the aim of starting all tenancy agreements on 1st September 2023 : Approved with amended commencement date 1st October 2023.**
5. **To develop a plan for planting trees and siting one or more benches in the community orchard with councillors actively involved : Approved.**
6. **To take advice on the future management of the wildlife area and to carry out a management plan : Approved.**

**Cllr. Harrison to notify parishioners of these decisions in an open letter on the village email.**

**The Chairman thanked Cllr. Harrison for her help with this matter.**

**10. Finance :**

**The clerk circulated by email the Receipts and Payments Accounts to all Councillors.**

**The Internal Audit had been carried out and approved by the Internal Auditor.**

**Balance in Deposit account as at today : £20,109.56**

**Balance in Current account as at today : £18,251.14**

**Payments to approved before this meeting : E.T. Myers. £50.00**

**Payments to approve this evening :**

**Country style recycling. 42.00**

**D. Francis. 105.00**

**E. T. Myers. 25.00**

**L. Stevens. Clerk. 404.00**

**Total : £576.00**

**These were approved, cheques were drawn and signed.**

**The increase in the clerks hours from 2 1/2 per week to 3 hours per week will commence**

**from July 1st 2023.**

**11. Highways :Update on Coast Road, bus stop, A149 reduced speed limit proposals :**

**Cllr. Harrison confirmed that County Council has approved the installation of a new**

**Bus stop on Coast Road, and this will be funded with 50% from the County Councillors budget and 50% from Parish Council funds.**

**81**

**The proposed speed limit reduction to 30 mph on the A149 has been dropped, with**

**the set aside funding available for village gateways. The Chairman suggested a meeting**

**with the Highways officer to discuss concerns over signage.**

**Cllr. Harrison proposed contacting residents to enquire about their thoughts on speed limits**

**and to consider options.**

**12. Wiveton Bell :**

**The Council has received a new improved plan from the owners.**

**A site meeting with a representative from Birketts present will be arranged in the near future to discuss this and the new proposed covenant, which will protect the grassed area**

**from future development.**

**Councillor’s asked if it would be possible for the Parish Council to register the whole**

**area in front of the pub and this will be discussed with Birketts.**

**All Councillors agreed to continue with legal assistance.**

**13. Wiveton Downs :**

**The Norfolk County Council Officer Responsible for the Management of the Downs has been contacted to organise a site meeting to discuss the proposed hand rail for the steps.**

**It was suggested that a plan/sketch with a design for new safety improvements, should be provided for their Approval, and confirm to NCC, that the Parish Council will fund all works.**

**14. Village Maintenance including project tracker :**

**The Project tracker and Budget Plan will be discussed at the next meeting.**

**15. Correspondence :**

**The Clerk read out the thank you letter received from the treasurer of the Glaven Valley**

**Newsletter.**

**16. Any other business :**

**A parishioner raised concerns about the overnight camping on the Downs.**

**The Chairman stated that signs had been installed but were stolen and removed within**

**24 hours of installation.**

**It was Agreed that the church could use the gazebos for the Five Churches Event**

**in July.**

**17. Date of next meeting :**

**Thursday 7th September at 7.30am**

**There being no further business the meeting ended at 9.10pm.**

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