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**WIVETON PARISH COUNCIL**

**email :** [wivetonpc@gmail.com](mailto:wivetonpc@gmail.com)**.**

**Website :** [wivetonparishcouncil.norfolkparishes.gov.uk](http://wivetonparishcouncil.norfolkparishes.gov.uk)

**Chairman : Cllr. John Ramm Parish Clerk : Louise Stevens**

**Vice-Chairman : Cllr. Martin Pearce**

**Minutes of the Meeting of Wiveton Parish Council held on Thursday 10th November 2022**

**at 7.30pm in the the Parish Rooms.**

1. **Welcome and Apologies :**

**Present : Chairman Cllr. John Ramm, Vice-Chairman Cllr. Martin Pearce, Cllr. Mrs. A. Beal,**

**Cllr. Rachel Pryor, Cllr. Phil Cheadle and Cllr. Richard Petley.**

**Also present P.C G. Gower-Smith and Parish Clerk Louise Stevens.**

**There were eight parishioners attending.**

**District Councillor Dr. Victoria Holliday joined the meeting at 7.55pm.**

**The Chairman welcomed everyone to the meeting and the Clerk began recording the**

**proceedings.**

**2. Declarations of Interests and Requests for Dispensations :**

**There were none.**

**3. Parishioners Questions :**

**There were no questions from the parishioners.**

**4. To Approve the Minutes from the last Parish Council Meeting held on Thursday 1st September 2022 :**

**The Draft minutes had been previously circulated by the Clerk to all Councillors and displayed on the Council’s Website. It was Agreed that they are a true record of the meeting.**

**Vice-Chairman Cllr. Pearce proposed them and the Chairman seconded them.**

**5. Matters Arising :**

**PC. G. Gower-Smith was satisfied with the reporting of his comments in the Draft Minutes.**

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**6. To receive reports :**

**District Councillor Dr. Holliday gave her report to the meeting, covering the Glaven Valley**

**Conservation Area Consultation and the new Planning Questionnaire, encouraging**

**comments on both subjects.**

**Grants are available for Warm Spaces projects locally. Cllr. Mrs. Beal will consult the Parish Rooms Committee to discuss this.**

**Blakeney Surgery currently offers a prescription collection service only, and Blakeney Parish Council is seeking support from local organisations to help reinstate the Surgery back to fully operational facility. A letter of support will be sent to the Clerk supporting this**

**action.**

**Coastal Resilient Fund is open for Applications. Projects which enhance the environment will be eligible for funding.**

**The Chairman thanked District Councillor Dr. Holliday and she left the meeting.**

**7. Parish Rooms Committee :**

**Long standing Committee member Michele Hewitt recently passed away. This is sad news**

**as Michele had served as a trustee for over 40 years. The committee appreciates her hard work and dedication to the village. She will be greatly missed.**

**Thanks to Stephen Beal for his hard work in the cemetery, preparing for Michele’s funeral.**

**8. Finance :**

**The Clerk reported that the second precept payment had been received at the end of September and the new owners of The Bell have reinstated the quarterly payments of £1350.00. Two payments have been received bringing this arrangement up to date.**

**Balance in Barclays Current Account £18,859.50**

**Balance in Barclays Deposit Account £20,031.67**

**Total held as at todays date : £38,891.17**

**The Clerk circulated a set of proposed Accounts for the current year, showing expected**

**Income and Expenditures. A discussion was held on the precept for this financial year, which is currently £4,000. It was Agreed not to increase the precept for the year ending**

**31st March 2024.**

**Proposed by Chairman Cllr. John Ramm and seconded by Vice-Chairman Cllr. Mrs. Beal.**

**Payments to Approve this evening :**

**D. Francis. 140.00**

**Countrystyle Recycling. 136.20**

**E. T. Myers. 50.00**

**L. Stevens. Expenses. 51.98**

**Total due. £378.18**

**Payments proposed by Chairman Cllr. John Ramm and seconded by Vice-Chairman Cllr. Pearce.**

**The clerk noted that the collection charge for the glass bottle bank has increased from £15.00 per tonne to £25.00 per tonne. A donation from the next recycling credits was promised to the Church Restoration Fund. The Clerk will check this.**

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**9. Planning :**

**The Council will consider their response to the proposed Glaven Valley Conservation**

**Area consultation due out later this month.**

**After consultation with the Forestry Commission is was Agreed to Support the two**

**new proposed woods on Bayfield Estate. It is expected that the planting includes**

**mixed native species. Vice-Chairman Cllr. Pearce will send a supporting response.**

**10. Highways and Footpaths :**

**Speeding issues :**

**The Clerk will arrange a site meeting with Steve White, Highways to discuss the speeding issues.**

**A reply by Vice-Chairman Cllr. Pearce will be sent to the two parishioners who raised concerns explaining the situation and will update them after the site meeting with Highways.**

**Sandy Lane :**

**PC Gower-Smith reported to the meeting that he contacted Ian Sharman, Highways who had previously sent a 2 page document to the Council and who explained that using Sandy Lane as a short cut is an offence. Access is only permitted for**

**residents with properties on the Bridle Way. Sandy Lane is for pedestrians, and horse riders.**

**He explained further that the rules for prosecution are unclear and would be uncertain**

**about taking action. However, the Application for changing the designation of a Bridle Way to a Restricted By Way is planned.**

**The Chairman commented that the Parish Council are not allowed to block access to**

**Sandy Lane with gates or posts. He noted that pedestrians have priority over vehicles.**

**Access is allowed to the rear of the Victory Housing properties.**

**The Chairman thanked PC Gower-Smith and he left the meeting.**

**11. Village Maintenance and grass cutting :**

**Two contractors continue to cut the grass and verges on behalf of the Council.**

**12. Wiveton Bell Update :**

**The Chairman gave a brief update explanation of the history of this matter**

**for the two new Councillors.**

**The Bell has new owners, who have produced a revised plan for the front area.**

**This will need Planning Permission, and a proposed new Covenant will**

**protect the grassed areas. Highways will need to Approve the new**

**Proposed plan.**

**The Proposed Plan was circulated and it was Agreed in principle to continue with this arrangement, subject to bollards being put on the plan and a new covenant for the grassed area.**

**Proposed by The Chairman and seconded by Cllr. Rachel Pryor.**

**13. The Allotted Land - Proposed Community Orchard :**

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**Vice-Chairman Cllr. Pearce had drawn up an outline plan for the Allotted Land.**

**This includes a community orchard with wildlife areas, grassed areas and tree planting.**

**This plan will be circulated to all residents for comments. Residents neighbouring the allotted land and all residents will be consulted.**

**It is hoped that a possible 10/12 parking spaces for cars and boats will be set out**

**and that this will provide future income for the Parish Council, to help with the upkeep.**

**Formal Rental Agreements will be put in place with the tenants.**

**It was suggested by a parishioner, present at the meeting, that these proposals**

**will not work and the only option is to lease the land as a whole to one individual.**

**The Chairman replied that there is a demand for parking spaces in the village and after parishioners have been consulted and costings considered a decision will be made.**

**The Proposed plan will be displayed in the notice board.**

**14. Parish Council Elections May 4th 2023 :**

**Parishioners were reminded there is one vacancy on the Parish Council.**

**Local Parish Council Elections are due to be held next May.**

**Information will be posted in the Notice Board in due course.**

**Cllr. Mrs.Beal left the meeting at 9pm.**

**15. Correspondence :**

**Dr. Hardcastle has previously looked after the Defibrillator in the phone box and due to increased work commitments needs to step down. The Council would like to thank**

**Dr. Hardcastle for her work with this very important village asset. It has been used to**

**save two lives so far.**

**The Council would appreciate help from a parishioner with the the running of the**

**Defibrillator. Access to email is necessary.**

**Dr. Hardcastle is willing to explain the details to the next custodian.**

**16. Any other business :**

**The Chairman explained that the flood wardens are planning to meet, to review their**

**responsibilities. The Emergency Action Plan will be updated, liaising with flood wardens at Cley and Wiveton New equipment is needed to cope with the black spots between Blakeney and Wiveton. It was Agreed that the Council fund the purchase of new radios.**

**Proposed by The Chairman Cllr. John Ramm and seconded by Vice-Chairman Cllr. Pearce.**

**The Council will review the present Standing Orders and discuss which additional policies**

**should be implemented for further reference.**

**The Chairman would like to access documents held at the Records Office in Norwich**

**to help with registering land owned by the Parish Council. This will be an agenda item for the next meeting.**

**A parishioner raised concerns about the overgrown verge on the Glandford side of the**

**village green.**

**A parishioner raised the problems being caused by an overgrown conifer at the top**

**end of The Street by The Bell.**

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**17. Date of the next meeting. :**

**It was Agreed that the next meeting will held on Thursday 8th December 2022 at 7.30pm.**

**There being no further business the meeting ended at 9.25pm.**

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**Chairman. Date.**

**Louise Stevens**

**Parish Clerk**

**email : bandlstevens@me.com**