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 **WIVETON PARISH COUNCIL**

 **email :** wivetonpc@gmail.com

 **Website :** [wivetonparishcouncil.norfolkparishes.gov.uk](http://wivetonparishcouncil.norfolkparishes.gov.uk)

**Chairman : Cllr. John Ramm. Parish Clerk : Louise Stevens**

**Minutes of the Meeting of Wiveton Parish Council held on Thursday 6th January 2022**

**at 7.30pm in the Parish Rooms.**

1. **Welcome and Apologies :**

**Present : Chairman Cllr. John Ramm, Vice-Chairman Cllr. Martin Pearce, Cllr. Mrs. Andrea**

**Beal, Cllr. Rachel Pryor and Cllr. Dr. Antonia Hardcastle.**

**Also present District Councillor Dr. Victoria Holliday, Parish Clerk Louise Stevens and two**

**parishioners.**

**The Chairman welcomed everyone to the meeting.**

**2. Declarations of Interests and Requests for Dispensations:**

**There were none.**

**3. To Approve the minutes of the last meeting held on Wednesday 17th November 2021**

**at 7.30pm in the Parish Rooms :**

**The minutes had previously been circulated to all Councillors by email and all Councillors**

**Agreed that they are a true record of the meeting.**

**Cllr. Dr. Hardcastle proposed and Cllr. Pearce seconded them. The Chairman signed them.**

**4. Matters Arising:**

**The Christmas hampers were purchased from and prepared by Picnic Fayre in Cley.**

**Councillors helped to deliver them just before Christmas.**

**The response has been very positive. The hampers were beautifully presented and greatly appreciated by all recipients. Cllr. Dr. Hardcastle has shared the many Thank you comments received by village email.**

**The Clerk reported that she had contacted Steve White, Highways to arrange a site visit in the village to discuss potential locations for flashing speed sign. Unfortunately she was informed that face to face meetings are not recommended at this present time. Another**

**request will be put forward in the near future.**

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**Cllr. Dr. Hardcastle has received two Notices of Interest from parishioners for the Casual Vacancies.**

**A Formal Notice will be posted in the Councils Notice Board with details of the**

**Co-Option procedure in the next few days.**

**Cllr. Mrs. Beal will order ‘ No Overnight Camping ‘ signs for the car park. These will be yellow text on a green background.**

**District Councillor Dr. Holliday made a point that Wild Camping is illegal.**

**5. To receive reports :**

**County Councillor Mr. Michael Dalby sent his report earlier by email.**

**Councillors had received District Councillor Dr. Holliday’s report by email, but discussed**

**extra topics which included of the available Age Uk bus to Fakenham for over 50’s,**

**the refurbishment of the tidal gates in Cley, the forthcoming Local Plan and opportunity**

**for comments from Wiveton Parish Council on the recently updated Cooks Marsh, Cley Planning Application.**

**The Chairman thanked District Councillor Dr. Holliday for her report and she left the meeting.**

**6. Parish Rooms Committee Report :**

**Trustee Indemnity Insurance is not included in the Parish Rooms current Policy.**

**It will be the responsibility of each Trustee to fund appropriate insurance cover.**

**The current insurers BHIB has been approached for a quote.**

**This would need to be in place for the next renewal date.**

**The committee has considered the installation of W-fi in the hall. The Parish Council**

**agreed that it is not necessary at the moment.**

**A link to the Parish Rooms website from the Parish Councils website will be provided.**

**The two notice boards outside the hall are currently being renovated.**

**The Parish Council agreed to this. Proposed by Councillors Hardcastle and Pearce.**

**7. Finance :**

**Payments made since last meeting :**

**E. T. Myers. 25.00**

**PicnicFayre 840.00**

**Total : £865.00**

**Balance in Barclays Community Account as today’s date : £15,585.65**

**Balance in Barclays Deposit Account as today’s date : £20,023.49**

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**Payments to approve this evening :**

**E. T. Myers. 25.00**

**Countrystyle Recycling. 50.40**

**Total : £75.40**

**These payments were proposed by Cllr. Dr. Hardcastle and seconded by**

**The Chairman.**

**The quarterly donation from The Bell for £1,350.00 has been received and**

**an receipt email has been forwarded to the owners.**

**All allotment rents have been collected.**

**8. Planning :**

**The planning applications currently being considered by the Council :**

**PF / 21 / 2188. Cooks Marsh, Cley. Alterations to facilitate Hotel / Hostel. Objection.**

**PF / 21 / 2977. Dog walking field, Blakeney Road, Wiveton.**

**Objection**

**PF / 21 / 3355. Church Farm, Wiveton.**

**No Objections in principle but a site visit will clarify the proposals for removal of hedges/**

**trees.**

**The Council have discussed these applications and forwarded their response to the**

**Planning Department at North Norfolk District Council.**

**9. Highways and footpaths :**

**Mr. Stephen Beal and Cllr. Pearce were thanked for all their hard work clearing the drains and the gullies for the Coast Road permissive path.**

**Cllr. Dr. Hardcastle will forward a list, to the Clerk, of works to be carried out on the next**

**visit from the Highway Rangers. This will include drainage issues.**

**The Chairman will organise filling the potholes on the entrance to The Downs.**

**The hole in the carriageway in Chapel Street, has been filled in by BT. Cllr. Mrs. Beal**

**mentioned the poor state of Leatherpool Lane at the moment. It is extremely muddy**

**and difficult to walk down.**

**10. Maintenance :**

**There are numerous mole hills on the edge of the church green.Cllr. Mrs. Beal will contact**

**the pest controller to help with this.**

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**11. COVID Update :**

**Face to face meetings will continue as allowed.**

**12. Correspondence :**

**Most correspondence has been circulated to Councillors previously.**

**All Councillors have seen the thank you comments from Parishioners for the**

**Christmas hampers they received. All feedback was positive and greatly**

**appreciated.**

**The email from The Bell detailing the fall in the car park by a staff member was circulated to all Councillors. The Bells insurance will cover the staff members incident.**

**The Parish Councils insurance coverage for third party liability for both the car park and path is being checked.**

**13. Additional new issues :**

**None.**

**14. Platinum Jubilee June 2022 :**

**Her Majesty will be celebrating her Platinum Jubilee this year in June.**

**Thursday 2nd June to Sunday 5th June will be a four day Bank Holiday for this**

**occasion. Cllr. Beal offered to speak with Friends of Wiveton Church to coordinate**

**any events that might be planned. The Parish Council felt that a Wiveton village**

**event should be considered for the Queen’s ‘The Big Lunch’ on the Sunday. The**

**Friends are considering a Wiveton Wander for the same weekend, so these events**

**need to coordinated.**

**15. Parishioners Questions :**

**The parishioners present enquired when the proposed remedial works in front of The Bell**

**would commence. Cllr. Dr. Hardcastle agreed to contact the owners on behalf of the Council, for an update on when the works might be implemented.**

**The Parish Council are considering to start their works in the spring, which include removing the four parking spaces and box balls and finally reinstating the grass areas.**

**16. Any other business :**

**There were none.**

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**17. To confirm dates for 2022 Parish Council meetings :**

**The Councils meetings will be moved to first Thursdays throughout 2022 to**

**allow District and County Councillors to attend.**

**The next PC meeting will be held on Thursday 10th February to accommodate a commitment of one of the Councillors.**

**There being no further business the meeting ended at 8.55pm.**

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**Chairman. Date.**