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**WIVETON PARISH COUNCIL**

**email :** [wivetonpc@gmail.com](mailto:wivetonpc@gmail.com)

**Website :** [wivetonparishcouncil.norfolkparishes.gov.uk](http://wivetonparishcouncil.norfolkparishes.gov.uk)

**Chairman : Cllr. John Ramm. Parish Clerk : Louise Stevens**

**Minutes of the Meeting of Wiveton Parish Council held on Wednesday 22nd September**

**2021 at 7.30pm, held in the Parish Rooms.**

1. **Welcome and Apologies :**

**Present : Vice-Chairman Cllr. Martin Pearce, Cllr. Mrs. Rachel Pryor and Cllr. Mrs Andrea Beal.**

**Also present was the Parish Clerk, Louise Stevens.**

**Apologies were received from the Chairman Cllr. J. Ramm, District Councillor Dr. V. Holliday and Cllr. Dr. Antonia Hardcastle.**

**Due to the Absence of the Chairman, Vice-Chairman Cllr. Pearce welcomed everyone to the meeting.**

**2. Declarations of Interests and Requests for Dispensations :**

**There were none.**

**3. To Approve the minutes of the last meeting held on Wednesday 14th July 2021 at**

**7.30pm in the Parish Rooms :**

**The minutes had been circulated to all Councillors earlier by email and all Councillors**

**confirmed that they are a true record of the meeting.**

**Vice-Chairman Cllr. Pearce proposed them, and Cllr. Mrs. Rachel Pryor seconded them.**

**Vice-Chairman Cllr. Pearce duly signed them.**

**4. Matters Arising :**

**The village email list is being complied by Cllr. Dr. Hardcastle, and will be approved for**

**circulation in the near future.**

**Vice-Chairman Cllr. Pearce has prepared a letter, with contributions from Cllr. Hardcastle to be sent to parishioners regarding the Casual Vacancies. A copy will also be displayed in the**

**Parish Councils Notice Board and on the Councils website.**

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**The Annual Report to Parishioners will be prepared by the Chairman Cllr. John Ramm,**

**and will also be available by email, displayed in the Councils Notice Board and posted on the Councils website ( address below ).**

**5. To receive reports:**

**District Councillor Dr. V. Holliday and County Councillor Mr. Michael Dalby**

**sent their reports to all Councillors by email.**

**6. Finance: Clerks Statement, Annual Budget, Payments and Clerks Salary**

**The Clerk reported that the balance in the Barclays Bank Community Account**

**as at todays date is £13,474.56.**

**The balance in the Barclays Bank Deposit Account as at todays date is £20,022.99.**

**Payments since last meeting :**

**P. Gooch ( Mole catcher ). 72.00**

**Countryside Recycling. 64.80**

**E. T. Myers. 25.00**

**D. Francis 45.00**

**Total. £206.80**

**These payments were Approved, Cllr. Mrs. A. Beal proposed them and Vice-Chairman Cllr. Pearce seconded them.**

**Payments to be Approved this evening :**

**D. Francis. 45.00**

**L. Stevens. 153.98**

**E. T. Myers. 25.00**

**Total due : £223.98**

**These payments were Approved, proposed by Cllr.Mrs. A. Beal and seconded**

**by Cllr. Mrs. R. Pryor.**

**Cheques were drawn and signed by two Councillors.**

**The new balance in the community account will be £13,250.58.**

**The clerk reported that she has applied for the recycling credits from the glass**

**bottle bank. A total of 9 tonnes had been collected during the past year.**

**It was mentioned that parishioners should be encouraged to dispose of all types**

**of glass in the bank, possibly by the village email.**

**A VAT refund will be applied for during October.**

**The Precept forms will be received soon, therefore a budget for the financial year 2022/23**

**will need to be prepared and Approved at the next meeting.**

**The Clerk will work on details and prices for the proposed Christmas hampers during**

**October. It is hoped that the hampers will include seasonal and luxury items.**

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**7. Planning ( Update on current applications ).**

**Applications currently being considered by NNDC :**

**The Furlongs and Leatherpool Lane, Wiveton.**

**No decisions at present.**

**Cllr. Mrs. R. Pryor reported that she had attended the Development**

**Committee meeting at NNDC regarding Parva Cottage.**

**The application was Approved, with 9 NNDC members supporting and 3 objecting.**

**Cllr. Mrs. Pryor noted that neighbours attending this meeting, had given an excellent response, explaining their concerns with this Application.**

**The Parish Council agreed to monitor the situation regarding the conditions**

**of the Approval.**

**During the summer, Wiveton Hall has expanded their business to include live**

**music events. The Parish Council has received a complaint from a local**

**resident by email. This email was read out by Cllr. Mrs. R. Pryor and contained information on how to complain to NNDC.**

**After much discussion it was Agreed that the Council acknowledges the difficult situation and will monitor future events. All comments from Wiveton residents will be noted.**

**The Parish Council will contact District Councillor Dr. Holliday to discuss this matter further.**

**Residents will be encouraged to record frequency of events and keep records.**

**8. Highways and footpaths :**

**A resident had reported that the Give Way sign at the junction of Hall Lane and Leatherpool**

**Lane was obscured by overhanging vegetation and the white lines had completely faded.**

**There are a number of potholes that need filling.**

**The pavement on the Coast Road between Cley and Wiveton has still not been repaired.**

**The permissive coastal path needs some maintenance and will need resurfacing in the near future.**

**9. Maintenance and grass cutting :**

**The wildflower on the village green will be cut and cleared by the end of October.**

**The Council would like to thank Mr. S. Beal for his help and advice.**

**10. COVID :**

**No report this month.**

**11. Correspondence:**

**All correspondence is circulated to councillors by email.**

**12. Parishioners Questions :**

**There were no parishioners present.**

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**13. Any other business :**

**Allotment rent invoices are due 1st. October 2021.**

**The Clerk has been contacted by the owners of the Wiveton Bell regarding their**

**quarterly donations.**

**It was agreed to issue a receipt for these payments from the next payment.**

**14. To confirm the date of the next meeting :**

**Due to the absence of the Chairman, it was proposed that the date of the next meeting**

**will be Wednesday 3rd November. This will be subject to the Chairmans approval.**

**There being no further business, the meeting ended at 8.55pm.**

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**Chairman. Date.**

**Louise Stevens**

**Parish Clerk**

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