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 **WIVETON PARISH COUNCIL**

 **Email :** wivetonpc@gmail.com

[wivetonparishcouncil.norfolk.parishes.gov.uk](http://wivetonparishcouncil.norfolk.parishes.gov.uk)

**Chairman : Cllr. John Ramm. Parish Clerk : Louise Stevens.**

 **email :** bandlstevens@me.com

**Minutes of the Parish Council Meeting held on Wednesday 21st April 2021 at 7.30pm,**

**remotely by Zoom, in accordance with COVID 19 safety guidelines.**

1. **Welcome and Apologies :**

**Present : Chairman Cllr. J. Ramm, Cllr. M. Pearce and Cllr. Dr. A. Hardcastle. Also present were County Councillor Dr. Marie Strong and Parish Clerk Louise Stevens.**

**Dr. V. Holliday, a candidate for District Councillor in the upcoming local Elections was also present.**

**The Chairman welcomed everyone to the meeting. There were Apologies from Cllr. A. Beal and Cllr.R. Pryor.**

**2. Declarations of Interests and Requests for Dispensations :**

**There were none.**

**3. To Approve the minutes of the last meeting held on Wednesday 17th March 2021, by Zoom remotely :**

**The minutes had been circulated to all Councillors by email, and all Councillors confirmed**

**that they are a true copy of the meeting. Cllr. Pearce proposed and Cllr. Hardcastle**

**seconded them. The Chairman will sign them in person.**

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**4. Matters Arising :**

**The Proposed Parish Boundaries Changes :**

**Cllr. Pearce will draft a response to these proposed changes and circulate to all Councillors**

**for their Approval before the 30th April deadline.**

**An Approved copy will be posted on the Parish Councils website.**

**The Chairman stated that there will be small increase in Wiveton parishioner contributions to the precept included in the council tax bills, and also expressed his concerns over future Planning Applications for this area. These points will be included in the response.**

**The Chairman thanked Cllr. Pearce for his work on this.**

**5. To receive reports :**

**County Councillor Dr. Marie Strong will not be standing for re-election in the May**

**6th. Local Elections. She has been a County Councillor for the past 12 years and been**

**involved in several successful campaigns, including Better Broad Band, Better Mobile**

**Phone Coverage, Flood sirens,The CoastHopper bus service and Mobile Libraries.**

**She mentioned that the Zoom platform for meeting remotely has been very well**

**received by Parish Councils, with some intending to use it permanently for planning meetings. In future it is likely to be a mix of face to face and remote meetings.**

**The Chairman and all the Councillors thanked Dr. Strong for her dedication and hard work**

**and wished her well for the future.**

**6. Finances : Including Approval of yearly Accounts :**

**The Clerk informed Councillors that she has made progress with Barclays Bank, with**

**new signatories now approved, change of address, new cheque book, and copy bank statements ordered. Bank statements will be sent out monthly in the future.**

**The Clerk presented the Councillors with the prepared cash book for the year ending**

**31st March 2021. A financial statement comparing 2020 and 2021 accounts was circulated**

**earlier by email to all Councillors. The Accounts were agreed. Proposed by Cllr. Hardcastle seconded by Cllr. Pearce. The Chairman will sign the accounts in person.**

**The clerk will complete the Audit Form ( AGAR ) for Approval at the Annual Parish Meeting**

**in May. The Internal Audit is scheduled for June.**

**There were five payments to approve at tonight’s meeting :**

**Eddie Myers. ( Landscaping ). 25.00**

**ICO. ( data protection ) 40.00**

**Country style Recycling 7.20**

**L. Stevens. Clerks Salary**

**1st Feb - 30th April. 459.00**

**NALC. Subs and website. 118.46**

**Total payments. £649.66**

**These payments were Agreed and cheques were drawn.**

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**7. Planning :**

**There were no new Planning Applications this month.**

**8. Wiveton Bell :**

**The Planning Application for the proposed works outside the Wiveton Bell**

**were Approved by North Norfolk District Council on March 4th 2021.**

**A copy of all relevant documents will be held on file.**

**It has been Agreed to move the Glass Recycling bin away from its current**

**position in the car park, to add extra parking spaces. A new site is being prepared.**

**Concerns were raised about the large marquee in the garden of the Bell,**

**and it’s compliance with COVID rules.**

**9. Highways and footpaths :**

**Further to a site visit from Steve White, Highways to request a visit to inspect the condition**

**of the tarmac footpath which runs along the Coast Road, a team from Highways will carry out these repairs as soon as possible.**

**Steve White will also report to the Parish Council, assessing the possibility of**

**purchasing a SAM 2 flashing speed sign and proposed suitable locations.**

**Cllr. Hardcastle raised concerns about the condition of Hall Lane due to tree roots underneath**

**the surface and it was agreed that the road needs resurfacing.**

**The Chairman will organise a bowser to water the new hedging in Sandy Lane as a**

**result of continuing dry weather.**

**10. Village maintenance and grass cutting :**

**The church green will be cut on Thursday 22nd April.**

**It was reported that Cllr. Beal has ordered the new parking signs, with the brackets**

**to fix them to the posts, and No Parkimg signs for the green.**

**The Chairman thanked Cllr. Beal in her absence for organising this.**

**11. Amnesty Memorial Stone :**

**This project has been cancelled due to lack of funds.**

**12. COVID 19 :**

**Numbers continue to fall.**

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**13. Correspondence :**

**The members of the the Wiveton Parish Rooms Committee are concerned about their**

**individual liability for claims. Indemnity insurance has been investigated with the Parish**

**Council’s Insurance Company, BHIB. They have explained that members of the PRC**

**will be covered if it is a subcommittee of the PC. Certain reporting conditions should also**

**be met eg that PRC Meetings are reported to the PC. The PRC will report back to the PC**

**setting out proposals to meet this.**

**14. Parishioners Questions by Zoom :**

**Cllr. Hardcastle has offered to take over the circulation of the parishioners email list from Carolyn Newman. The Chairman will speak to her.**

**Cllr. Dr. Hardcastle mentioned that the SAM 2 used by Cley Parish Council is on**

**loan from the District Council and raised the possibility of the two parishes jointly sharing and purchasing a SAM 2 flashing speed sign.**

**The white gates at entrances to villages have been popular for reducing traffic speed, but**

**the design uses white plastic material, which is not in keeping for a conservation village.**

**Better designs using timber will be investigated.**

**15. Any other business :**

**The Report to Parishioners Meeting will be delayed until the COVID restrictions are relaxed, by the Government so that it is considered safe for groups of people to mix indoors.**

**16. Date of the next meeting :**

**The Annual Parish Council Meeting, for the Elections of Officers will go ahead in May, and will be a face to face meeting, due to COVID rules for Zoom meeting being changed.**

**Date to be confirmed.**

**There being no further business the meeting ended at 8.45pm :**

**————————————————————. ———————————————**

**Chairman. Date.**

**Louise Stevens**

**Parish Clerk**

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