

# WIVETON PARISH COUNCIL

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meeting of Wiveton Parish Council on Wednesday 18th November, 2020  
(held at 7.30pm on Zoom and restricted to councillors in accordance with Covid 19 safety guidance)

## DRAFT MINUTES

- 1 **Apologies : Karen Ward and John High**
- 2 **Declarations of interest and dispensations:**
- 3 **Minutes** of the Parish Council Meeting held on Wednesday 16th September 2020. Councillors confirmed they had read them and John Ramm confirmed his approval
- 4 **Matters arising** from the minutes : it was agreed that matters arising are covered within the agenda for this meeting
- 5 **To receive reports** from the County and District Councillors and the Police

**District Councillor Marie Strong** joined the Council Meeting. Her recent report is attached. In addition she reminded the Council that the recycling centres are still open but county libraries are closed. Instructions have been issued to poultry keepers for the avoidance of bird flu. Marie left the meeting early as Wells was on flood alert and she was on call.

Cllr Karen Ward is currently on leave of absence : the Police newsletter had been shared.

### 6 **Finance**

- a) Invoices approved for payment:

Eddie Myers : Maintenance Sept a/c	£25.00
Dennis Francis : Sept a/c Grass Cutting	£35.00
Indigo Waste : bottle bank inv 13/09	£48.96

Receipts in November  
£1,380 from the Wiveton Bell  
£45,00 allotment rental from Andy Beal

Antonia Hardcastle and Martin Pearce have agreed to become additional signatories on the Parish Accounts.

- b) **Village Car Park** : it was confirmed that it had been decided to carry out immediate repairs to the car park while the Wiveton Bell is closed. The work will take approximately three days and is in hand.

- c) **Other expenditure** : it was agreed that the budget for the coming year will need to allow for the following items in addition to routine maintenance work

repairs to the roof of the Bus Shelter  
replanting the wild flowers on the south section of the Village Green  
maintenance of the benches on the Green  
repairs to the wall of the allotment in Chapel Lane  
fencing of the allotted land

d) **The Budget**

the draft prepared by Martin Pearce was discussed and approved subject to some minor amendments. It was agreed that there is no need to increase the precept for the coming year as there are sufficient funds in hand. Martin Pearce will notify the NNDC accordingly.

e) Bank Accounts : as at 16 November, 2020 there is  
£20,021.06 in the Savings Account  
£13,525.95 in the Current Account

7 **Planning**

a) it was confirmed that the Council has submitted comments on the application for works at Sunny Corner, which was largely supported subject to addressing some concerns

b) the plans for alterations to Mulberry Barn have only just been published. Councillors will submit their comments to the Chairman who will draft a response.

c) there is currently no further information about the planning issues concerning the Wiveton Bell and the Telephone Mast

8 **Highways and Footpaths**

a) Sandy Lane : it was agreed to seek further clarification from the NDC as to whether Sandy Lane is to be reclassified as a restricted byway. It is currently a bridleway. In either case it is an offence for the public to use it by motor vehicles. Martin Pearce and Stephen Beal will calculate what planting is required to fill in the existing hedgerow gaps and a working planting group will be arranged this winter.

b) Traffic : this is a complex issue and it was agreed to defer it to a future meeting. A summary of current concerns and suggestions should be prepared to inform this discussion.

9 **Village Maintenance and Grass Cutting**

a) Overhanging Hedges. Most of the landowners whose hedges are overhanging roads have agreed to take necessary action, some others will be reminded : a group of parishioners generously joined together in early November to clear a long section of the east side of the Street, recreating a safe verge.

b) Village Car Park : work is currently being done to repair the surface of the car park and the entrance to the further "overflow" area. This part will be closed off to recover once the works are completed. The brambles at the east side of the car park will be cut back in February to provide further parking space. It was agreed to add regular repairs to the car park to the village maintenance schedule. The new hedge on the Glandford Rd also needs cutting.

c) "No parking" notices and signage to the car park will be in place shortly. Parishioners are welcome to point out to owners of vehicles which park on the green that it is illegal to do so, and that the south side is conserved for wild flowers.

## 10 **Allotted Land**

It was agreed that members of the Parish Council will meet on the Allotted Land at 10am on Saturday 5th December to agree the plan which has been prepared and decide what action needs to be taken.

## 11 **Amnesty**

Antonia Hardcastle has agreed to have a meeting with a representative of Amnesty to discuss their request to put a memorial stone on the green, bearing in mind the concerns which have been expressed.

## 12 **Covid 19**

The health authorities anticipate that there will be a further lockdown after Christmas and that the current increase in infections will reach a peak in January. It was agreed to reactivate the Wiveton "Buddy" Scheme to support any parishioners who may need assistance.

## 13 **Appointment of Clerk**

Three applications have been received from candidates who will be invited to attend a "virtual" interview.

## 14 **Parish Council Vacancy**

A formal invitation will be issued to all parishioners to ascertain their interest in applying to join the Parish Council

## 15 **Correspondence & Parishioners' Questions**

Four emails were received from Parishioners and were discussed. They included warm appreciation for the help provided in hedge clearance in the Street, concerns about traffic, advice on the regeneration and maintenance of Sandy Lane and concerns about the possible placement of a memorial stone on the Green.

## 16 **Any Other Business**

Carolyn Newman was thanked for her contribution to the Parish Council. She has resigned but will still offer some help to the Council until a Clerk is appointed.

17 **Next Parish Council Meeting** will be held on Wednesday 20th January at 7.30pm. This will be a virtual meeting which parishioners will be invited to observe. It is intended to hold meetings monthly as from January (with the exception of August and December).

The meeting was closed by the Chairman at 9.10 pm  
CN : 19 11 20

