

# Wiveton Parish Council

Email : wivetonpc@gmail.com

**DRAFT MINUTES of the Parish Council Meeting held on Wednesday,  
18th March 2020 at 7.30pm at the Parish Room**

**1. Welcome & Apologies**

Apologies received from Cllr Rachel Pryor & NNDC Cllr Karen Ward.  
No declarations of interest.

**2 To Approve the Minutes** of the Parish Council Meeting on Parish held on Wednesday 15th January, and continued on Saturday 18th January on the allotted land. Minutes approved and signed.

**3 Matters arising from the minutes** : see item 8 re Allotted Land  
Until a new Clerk is appointed, John Ramm will continue to look after Finance, Carolyn Newman will minute meetings, Martin Pearce has taken over monitoring the Parish Computer and incoming emails.

**4 To receive reports from the County and District Councillors and the Police:** police reported some minor offences, nothing in Wiveton

**5 Finance : payment of the following invoices approved:**

Eddie Myers - Village maintenance £73

Dennis Francis - Grass Cutting £35

Wordingham Plant Hire £357.60 Hire of Digger

Starling £550 Driving the Digger

Cook Skips £255 Skip Hire

Councillor Training Day Course £72

**Chqs Received**

Gary Mears £100 - rental

Gary Mears £100 donation towards clearing allotted land

## Bank

the bank statement for the end of February shows

£12,463,07 in our current a/c and £15,009.68 in our savings a/c

**Note:** the Landlords of the Wiveton Bell have informed the Council that in view of the C19 threat they have decided “to forgo the donation for the use of the Village Car Park due on the 22nd March.”

(£1,250 normally received quarterly)

**End of year Accounts :** Louise Stevens, our former Clerk, has kindly offered to prepare the end of year accounts

## 6 Planning

a) to consider the application by the Wiveton Bell. It was unanimously decided that the Parish Council should exercise its right of veto as we believe the land should remain under Highways Control. An objection will be sent to the Planning Office together with a detailed plan showing the scheme which the Council would find acceptable, based on the agreement with the Wiveton Bell at a meeting held in May 2019.

b) no further updates re the telecoms mast : we will ask Karen Ward to find out whether enforcement of the old mast is in progress.

c) an application was received just before the meeting from Longfields for retrospective permission on the pool house. The PC response will be considered by the members and a response submitted.

## 7 Highways & Footpaths

a) **to receive the response from Highways concerning our request for a speed limit on the coast road on the A149 between Cley & Blakeney**

The following response to our request was received from the Highways Engineer:

'NCC believe that the current speed limits in Norfolk are correct in accordance with their member approved Speed Management Policy, which is available on-line. Accordingly there are no monies set aside in the Traffic Management budget for carrying out changes to speed limits.

Currently speed limits are only normally looked at in conjunction with new developments, such as housing estates or new schools. These are then funded as part of the scheme. Further to this the NCC Casualty Reduction Team are made aware by the police of any accidents where personnel injuries occur. Where a pattern appears they will investigate further to see if improvements can be made to reduce these accidents. These improvements may be changes to signing and lining or sometimes a reduction in speed limit. I am please to say that we have no recorded personnel injury accidents at these locations.”

Marie Strong, our County Councillor commented as follows:

To deter speeding several parishes now have 'Village Gates' and/or Sam2's which you will have seen so I made a few enquiries:

'Both are acceptable for application to the NCC Parish Partnership (50% paid by town/parish 50% by NCC).

'Details of the Partnership likely to be sent to local council this Spring for applications by December. Outcome known by March/April 2021 for installation in the following 12 months.

'Gates:

Cost will be dependent on width of verge, height and style of gate the parish would like.

Costs likely to be between £500 and a £1000 per individual gate, fully installed. Purchase only price of gates can be found on-line at the 'Glasdon' website.

SAM2:

Cost will be dependent on requirements but likely to be in the region of £4K.

The PC agreed that the response from Highways is unacceptable and that another request should be made. We will contact Cley Parish Council and suggest a joint campaign. Desmond McCathy has offered to provide evidence of several near accidents at the exit from Marsh Lane.

**b) to consider the response from the County Council regarding potholes at the entrance to Wiveton Down.**

Ed Stocker the Norfolk County Council Ecologist has looked at the problem and has no funding to cover surfacing work. As this part the land is owned by Wiveton Parish Council John Ramm has offered to deal with the potholes. We will reply accordingly.

**c) to receive an update on Sandy Lane**

Sandy Lane has been cleared of encroaching trees and hedgerow and posts will be installed at the point south of the Devil's Kitchen to [revent vehicles from using the bridleway. New plantings will be planned in the autumn.

**d) to note that the Streetscene Inspectors will be in Wiveton w/c 6th April**

We will respond to their notice with a list of highway maintenance issues in need of attention. Please note that anyone is entitled to bring work needing attention to the notice of the highways authority. This can be done by email to [highways@norfolk.gov.uk](mailto:highways@norfolk.gov.uk) including the Parish name in the subject title. Please provide as much information as possible including the exact location and specific concerns.

**9 Village Maintenance and Grass Cutting**

**a) to agree a schedule** Martin Pearce and Steve Beal have produced a very detailed plan of all the work required and will set out a timetable to ensure regular maintenance. Dennis Francis has been asked to continue to take care of the grass on the green.

**b) to consider future tree planting** a schedule of appropriate planting will be planned. Trees are available free of cost from the NNDC for public and private land.

**c) the Village Car Park & Bottle Bank** various pieces of work have been identified and it is intended to cut back some of the brambles to enlarge the car park slightly at the west end.

## 10. **The Allotted Land and Allotments**

### **a) to receive an update on the Allotted Land and discuss its future use**

The Allotted Lane has been cleared. We now need to decide its best future use. Parishioners have been asked to contribute their suggestions and/or interest in using part of it by 17th April. The Council will then take a decision and implement it.

### **b) to agree the Allotment Tenancy Agreement**

A draft Agreement was discussed with the current tenants :a query was raised about public liability insurance and we will check the Parish Council policy to ensure that both the allotments and the parish room have appropriate cover.

## 11 **Amnesty**

a) to consider a request for the placement of a cut stone of remembrance for political prisoners on Wiveton Green

The request was discussed and it was agreed that we should ask for further details of the size and nature of the stone and then be in a better position to take a decision.

## 12 **Correspondence** : detailed above

## 13 **Any Other Business.** : Coronavirus

The PC discussed how best we could offer support to Wiveton Parishioners during the C19 crisis.

### **Support**

It was agreed we should consider not only those over 70 but also those living alone; Councillors were particularly concerned that if anyone had a fall or other accident, or was seriously ill they might not be able to seek help. Antonia Hardcastle and Andrea Beale offers to establish a list of all those who may be at risk and contact them to ask if they would like daily contact. Responsibility for making calls would be shared between a number of volunteers.

### **Governance**

It was agreed that the Parish Council should follow Government guidelines and not meet again until further notice. Communications will be achieved electronically, and records kept. The Annual Meeting for Parishioners and the next Council Meeting, due in May, will almost certainly be cancelled.

The meeting open to parishioners closed at 8.35pm.

## **Co-option of Parish Councillor**

Applications from three parishioners were considered with the Council meeting in camera. Each gave excellent reasons why they wished to join the Council and we thank them for their interest and enthusiasm.

After discussion Councillors voted and agreed to invite Andrea Beal to join the Council with immediate effect.