

Wiveton Parish Council

MINUTES of the Parish Council Meeting held on Wednesday, 15th January at 7.30pm at the Parish Room

Present: John Ramm (Chairman), Carolyn Newman (Vice-chairman), Antonia Hardcastle, Martin Pearce, John High, Rachel Pryor

Also present: District Councillor Karen Ward, three members of the public and Police Constable Graham Gower-Smith

1. Welcome, Apologies and Declarations of Interest : apologies were received from Dr Marie Strong. John Ramm declared his interest in Sandy Lane.

2. Minutes

The minutes of the meeting held on the 20th November 2019 were approved as a true record.

3. No Matters arose from the minutes

4. Reports from County and District Councillors and the Police.

District Councillor Karen Ward reported on planning matters:

- The decision of the planning office that the old Telecomms mast must be removed was published on 9th January and will be enforced. The new mast will be moved to its site.
- The application for Change of Use for the Wiveton Car Park has been approved

The Bell: the previous application was withdrawn. The Bell has been invited by the Planning Office to submit a new application in line with the agreement reached in May 2019. The deadline for this application is end February. Councillors commented that the Christmas trees and lights have not been removed and that the trees and furniture have been obstructions on the Public Right of Way over the Christmas period.

- Parva Cottage : the land on which the structure is placed is currently designated as agricultural land. The owner has been asked to show that the land has been in domestic use for a continuous period of 10 years in which case it may be designated as garden. The structure itself would then require planning permission.

- County Councillor Dr. Marie Strong sent her report, summarised as follows: the LGBC is asking for views on the electoral review of Norfolk County Council. The review will result in new divisional boundaries across the county. Draft recommendations are planned for May 2020 with a further consultation. Final recommendations are expected to be published in September 2020. The new electoral arrangements will come into effect at the local elections in 2021. For more information and interactive maps visit: consultation.lgbce.org.uk and www.lgbce.org.uk.

Free Fire Safety Check for the vulnerable: Norfolk Fire & Rescue Service is offering free home fire risk checks to vulnerable residents, which includes fitting smoke alarms and helping people to plan an escape route from their home in the event of a fire. Details are on the [Norfolk County Council website](http://www.norfolk.gov.uk).

It was agreed to share this information with any who would benefit from this service.

Norwich Bus Station: is to be revamped. The project will cost £995,000 from a share of a multi-million pound government pot.

Police

PC Graham Gower-Smith, our local Beat Officer, reported on a break-in in Wiveton which targeted equine equipment. He asked that Parishoners remain vigilant and report any suspicious behaviour or vehicles to the police.

The Police Cluster letter summarises local issues and police activity and the police welcome feedback from the public.

He also advised on the legal status of bridleways (see Highways & Footpaths, item 7).

5. Finance

The accounts summary and bank reconciliation to 30th November 2019 were noted, together with the December Bank Statement.

The bank reconciliation was noted.

Payment was approved of the following invoices:

C Fletcher Salary for November (£99.00) December (£99.00) and January £52.25. C Fletcher. Postage, mileage and phone (£28.00) D Francis Grass Cutting (£50.00). Indigo Waste. Bottle Bank. (£24.00)

Payment was approved of invoices received since the publication of the agenda: E Myer Grass Cutting and Trimming.

Payment of £100 was received from G.Mears for an outstanding invoice.

Antonia Hardcastle agreed to become an additional bank signatory and it was agreed to leave the application to Barclays until a new Clerk is appointed.

6. Planning

covered under Item 4

7. Highways and Footpaths

There was strong support from Councillors and Parishioners for the introduction of a speed limit on the Coast Road at the north end of Wiveton. This section of road between the end of the 30mph limit east of Blakeney and the commencement of the 30mph limit west of Blakeney is narrow and dangerous. It would be logical and desirable to extend such a limit throughout Wiveton Village and parishioners have regularly expressed concerns about the speed of traffic through the village and past the green. Karen Ward commented that repeater signs through the village would not be required as it is a conservation area.

It was agreed CN will write to C. Cllr Marie Strong and ask her to request an assessment from the Highways Department.

Sandy Lane : Sara Price of the Highways Department has advised that vehicles are not allowed to use bridleways but there are private access rights for adjacent landowners to access their property and these rights can be delegated to their tenants. PC Graham Gower-Smith confirmed this advice and said that he would be happy to speak to owners of vehicles who are observed using the bridleway in breach of the regulations. John Ramm will confirm that the landowner has delegated these rights to him.

It was agreed that the centre section of Sandy Lane needs to be cut back before the beginning of March, new trees planted and bollards introduced to prevent vehicles using the whole length of the lane.

Maintenance of hedges and verges. It was agreed to establish a schedule of work regularly required and to establish written agreements with local contractors having checked that a suitable tender process has been carried out. A Councillor should be asked to monitor whether the work is being carried out to a satisfactory standard and draw attention to any areas needing further attention.

The Village Car Park requires repairs to its surface : hedges and brambles need to be cut back.

There are large potholes at the entrance to the Car Park on Wiveton Downs which is under the care of the County Council. Cllr Marie Strong will be asked to request immediate attention to the necessary repairs.

8. Allotments and Allotted Land

The current allotment holders wish to continue their tenancy and have been asked for their views on the draft tenancy agreement. It was agreed to continue the Council meeting on the allotted land at 10am on Saturday 18th January to identify outstanding clearance work and to consider its future use and nature conservation (see continuation below).

Proposals will be shared with parishioners and their views will be sought.

9. Governance

It was agreed to meet the legal obligation to adopt a Code of Conduct and to adopt the minimum legal requirements as set out in the NALC model for Standing Orders, and to further consider adopting certain aspects. It was also agreed to adopt the Financial Regulations.

Work to complete the registration of village land with the Land Registry is still to be completed.

Tree planting : free trees are available to from the District Council to everyone under its initiative to encourage the planting of at least one tree for every inhabitant of north Norfolk. The Parish Council will consider where new trees could be planted on the land in its ownership.

10. Correspondence. A letter was received from Andrea Beal expressing her interest in joining the Parish Council. There is currently a vacancy on the Council and any other Parishioners willing to join it should write to the Chairman. The Parish Council will then proceed to initiate the co-option of further members.

11. Any Other Business : Martin Pearce will share the summary report on Coastal Futures when it is available. No applications have been received for the post of Parish Clerk and Karen Ward agreed to help find an appropriate candidate.

Next Meeting : will be held on Wednesday 18th March at 7.30pm in the Parish Room

The meeting was closed by the Chairman at 9.30pm

Wiveton Parish Council: Allotment Meeting at the allotted land on Saturday 18th Jan at 10am (see item 8 above)

Councillors Present: J. Ramm, J. High, M. Pearce, A. Hardcastle, R. Pryor.

Apologies: C. Newman.

Others present: S. Beal.

The bottom end of the allotted land was explored by the council and the rubbish and general state of the area was assessed. It was agreed to employ a digger to remove the old crab pots and rubbish, and back fill the low areas with the old compost left on the site. It was agreed that a skip might also be needed.

J. Ramm to organise a digger and skip

S. Beal stated that the wood that he has stored on the site could be disposed of by Mr R. High.

It was agreed that the fire heap needed to be cleared once the rubbish was burnt. The introduction of a natural area down the sides and across the bottom was proposed.

A discussion continued regarding the general state of the site and in particular the area occupied by G. Mears. It was agreed that the clean-up needed to be undertaken within the next month before the birds started nesting.

J. Ramm to contact G. Mears to organise the clearing of his area.

Meeting Ended 10.50 am